

REQUIRED ACTIONS/REVIEW TO BE TAKEN

CORRECTIVE ACTIONS	BY WHO	BY WHEN
1. RPO's to review (with logistics providers if required) line marking for the loading and unloading of trucks. 3 areas the size of the hook bins is required.		
2. RPO's to ensure that all staff, customers and objects remain clear of the logistics unloading and loading areas when scheduled. A safe work procedure (or similar) should be in place and all persons trained.		
3. Logistics providers to review and update their safe work procedures with the process drivers are to follow when loading and unloading to ensure that they are in a clear and suitable area.		
4. Logistics providers to review and update their safe work procedures for managing distractions whilst loading and unloading.		