



### **Why are WARRRL's service provider Agreements being extended?**

All Refund Point Agreements expire on 1 October 2025 and allow a two-year extended term.

### **Who decides if a contract will be extended?**

WARRRL has absolute discretion to extend Agreements by two years.

WARRRL will follow a decision-making process that involves an internal panel of WARRRL representatives to evaluate RPOs and develop recommendations.

This panel will present its recommendations to the Contract Approval Committee, which comprises representation from the WARRRL Board, a representative from the Department of Water and Environmental Regulation and the WARRRL CEO.

Once approved by the Contract Approval Committee, the recommendations will be reviewed and endorsed by the WARRRL Board. An external probity officer has been appointed to oversee and monitor compliance throughout the process.

### **Will there be new terms or conditions for the extended term?**

No, the extended period will be on the same terms and conditions that are in effect at the end of the current term, excluding clause 2.3 which covers the extension of term (Refer to Refund Point Agreement clause 2.3(e)(i)).

### **How many RPOs are involved in this process?**

All RPOs who entered into their first Refund Point Agreement with WARRRL prior to January 2023 are subject to the Contract Extension Process. RPOs who entered into their first Refund Point Agreement after January 2023 will receive a two-year extension, subject to any default notices.

### **Why are Refund Point Agreements being by extended two years?**

All Refund Point Agreements expire on 1 October 2025 and have a two-year extension. The total Agreement term of seven years aligns with WARRRL's term as scheme coordinator.

### **When will I find out if my Agreement is being extended?**

In February 2025. WARRRL must give notice to Operators of extension or expiry no later than seven months before the initial expiry period.

## How does the evaluation process work?

WARRRL has developed a contract review process that features three stages:

1. Pre-evaluation
2. RPO submissions
3. Review

For detail on these stages visit [this link](#).

## I have received an Extension Notice and am happy to extend. What do I do?

Nothing. Operators who receive extension notices from WARRRL have 60 business days to respond in writing with their acceptance. However, no response will be deemed as acceptance (refer Refund Point Agreement clause 2.3(i)).

## I have received an Extension Notice but do not want to extend. What do I do?

You must respond in writing within business 60 days from receipt of the Extension Notice, confirming you do not wish to accept the extension.

## What do I need to do if I receive an Expiry Notice?

Operators must continue to perform the services in accordance with the terms of the Agreement during the relevant notice period. Your Agreement with WARRRL will cease automatically on 1 October 2025.

The operator must comply with any direction by WARRRL in relation to transitioning the services to another Refund Point Operator (Refer to Refund Point Agreement clause 20.10(a)-(c)).

## Can I apply for more than two years extension?

WARRRL cannot extend Agreements for longer than the appointed term as Scheme Coordinator. The current extended term period of two years is captured in the Schedule 1 Reference Schedule item 6 of your Refund Point Agreement.

Item 6	Years by which the Expiry Date can be extended (clause 2.3(a)(i))	2 years
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## What if I can't answer a question within the Contract Evaluation Submission portal?

Refer to the RPO Response Guide for ideas and prompts on how to approach each question. If you are still unsure, contact your WARRRL Regional Manager for guidance.

## Key Dates

### 2024

5 July	RPOs advised of Contract Evaluation process via email
12 - 30 July	Regional Managers issue preliminary feedback to RPOs on areas to consider for responses
30 July	Contract Evaluation Submission portal open to RPOs
2 August	Network partners conference
30 August	Contract Evaluation Submission portal closes to RPOs
4 October	Contract Evaluation Committee completes evaluations and recommendations
25 October	Contract Approval Committee
25 November	WARRRL Board final endorsement

### 2025

1 - 28 February	WARRRL to issue RPOs extension / expiration notices
May	RPOs with extension notices have 60 business days from receiving the extension notice to accept or reject the extension
1 October	Contract Initial Term ends, two-year Extended Term commences for RPOs with extended Agreements.

### 2027

1 October	Contract Extended Term ends.
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