



EXPRESSION OF INTEREST – YORK

An opportunity is now available in York to establish a new refund point. This document provides key commercial, operational and contractual information for organisations interested in applying to establish this refund point.

Opportunity Snapshot

A high-level overview of the refund point opportunity

<p>Location</p>	<p>The existing refund point depot located at 13 Maxwell Street York is not available. Applicants are required to propose a new site address and detailed information as part of their EOI.</p> <p>The proposed refund point must be located within the Shire of York.</p>
<p>Service Model</p>	<p>All Refund Point types will be considered. However, a full-service depot is the preferred service model and may be scored more favourably under the ‘Quality of Refund Point’ selection criteria where it demonstrates enhanced customer experience and operational capability.</p> <p>Mandatory requirements</p>



	<ul style="list-style-type: none"> - The refund point must have adequate storage and operational capacity to deliver refund point services to the Shire of York community. - A detailed site layout must be provided with a submission.
Indicative Container Volumes	Approx. 1.7 million containers per annum (based on 2025 data)
Handling Fee	\$0.0757 cents per eligible container (fixed under the Refund Point Agreement and adjusted annually with CPI)
Community Context	Town population: 2,400 Shire population: 3,459 (ABS Census 2021)

Operational and Contractual Details

Information to support applicant assessment

Operating Hours (current operator):

Wednesday 10am – 2pm

Saturday 10am – 2pm

Minimum Operating Hours:

16 hours per fortnight, including at least 8 hours on weekend.

There is no expectation to open on gazetted public holidays.

Collection Infrastructure:

1100L bins and hook-lift/skip bins are provided by the Scheme Processing Service Providers at their cost. This collection infrastructure remains their property and can only be used for the sole purpose of enabling logistics collections. Applicants are required to supply their own intermediate infrastructure for other activities and overflow.



Equipment:

Applicants must be able to provide all things necessary to delivery refund point services such as but not limited to:

- Sorting tables and related equipment / bins
- Computers, iPads, printers, internet
- Security measures (e.g. CCTV, cash handling)
- Staff personal protective equipment

The existing York operator may have some equipment available to transfer. Any sale or donation of this equipment is subject to negotiation and private arrangement and is not part of this EOI.

Staffing:

Applicants must be able to demonstrate appropriate staffing levels and training to deliver the refund point services safely and to a high standard of customer service.

Property Arrangements:

Applicants with an existing property must provide evidence of site control (e.g. executed lease or proof of ownership) in their application.

Applicants without a secured property may still apply but must demonstrate site availability and a clear mobilisation plan, including when and how the property will be secured and delivered.

Under the 'Readiness' selection criterion, applications with confirmed site control will be assessed more favourably than those reliant on future site acquisition.

Local Planning:

Properties must be appropriately zoned, and applicants are strongly encouraged to enquire with the Shire of York to ensure adherence to local planning policy. Evidence of such enquiries or confirmation of appropriate zoning must be provided with the application.

Shire of York planning contact: thomas.bruins@york.wa.gov.au



Refund Point Agreement:

The successful applicant will be required to enter into a Refund Point Agreement with WARRRL. The contract term aligns with the WARRRL Scheme Coordinator appointment, scheduled to conclude on **30 September 2027**.

Important Information for Applicants

Please read carefully – this information supports informed decision-making

- Applications are subject to Terms and Conditions provided in the **Application Pack**.
 - This EOI does not constitute an offer, representation or guarantee of volumes, revenue, costs or operational outcome.
 - Actual container volumes may vary due to seasonal, behavioural and operational factors. The container volumes provided in this EOI are indicative only. Applicants are expected to undertake their own due diligence to assess the commercial viability of their proposed refund point, including consideration of anticipated container handling revenue, capital investment and ongoing operating costs.
 - Applicants are solely responsible for undertaking their own **commercial, legal, financial and operational due diligence**.
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Selection Criteria

Applications will be reviewed against the following criteria.

Threshold Criteria

The criteria below are threshold criteria. An application that does not satisfy each of these will not progress to comparative evaluation

1	The Applicant must be an “eligible individual” as defined by section 47C of the Waste Avoidance and Resource Recovery (Container Deposit Scheme) Regulations 2019.
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2	The Applicant is a fit and proper person to operate a refund point Note: Existing Refund Point Operators will be reviewed against compliance to their existing obligations.
3	The refund point meets the minimum requirements for open hours and location (minimum standard).
4	The Applicant consents to the Applicant Declaration contained within the EOI application form.

Weighted Criteria

Applications that meet the threshold criteria will be evaluated against the weighted criteria below.

Quality of the proposed Refund Point	The overall quality, suitability and customer experience of the proposed refund point, including how the physical site, access arrangements and service model will operate in practice to provide a safe, efficient and positive customer experience).	30%
Capability and capacity	The applicant's capability and capacity to operate the refund point sustainably and reliably, including the quality of the proposed operating model, organisational capability, and financial capacity to support ongoing delivery over the life of the agreement.	40%
Readiness	The applicant's readiness to mobilise and commence reliable operations within required timeframes, including mobilisation planning, operational preparedness, availability of resources, and resolution of key prerequisites	15%
Community Engagement	The quality and credibility of community and stakeholder engagement relevant to establishing and operating the refund point, including engagement with the local government authority and the broader community to support local alignment, accessibility and participation in the scheme	15%

Shortlist and Award

WARRRL will shortlist the strongest scoring application and will proceed to the interview stage. Where scores are closely ranked, WARRRL reserves the right to shortlist more than one applicant

Following shortlisting, WARRRL may undertake site visits to proposed locations to validate information provided in the application and confirm that any site access or safety risks can be appropriately managed.

Shortlisted applicants must use their best endeavours to facilitate such site visits.

Final selection and award will be based on the combined outcome of the weighted evaluation criteria and interview assessment. Where there are multiple shortlisted applicants and scores are closely ranked, WARRRL may consider which proposal best demonstrates alignment with the long-term sustainability and performance of the Scheme, consistent with the published criteria.

Probity and Process Integrity

WARRRL is committed to conducting this Expression of Interest process in a fair, transparent and consistent manner.

All applications will be assessed, free from bias, and against the selection criteria. Any conflicts of interest will be identified and appropriately managed.

No applicant will be given an unfair advantage or access to information not made available to all participants.

Enquiries

Applicants may submit questions via the [Expression of Interest Enquiry Form](#).

A WARRRL representative will respond via the enquiry process. Responses to material questions may be shared with all registered applicants to ensure consistency and fairness.

Next Steps

1. Applicants review this Expression of Interest document and [Application Pack](#).
2. Complete the two [EOI Application Forms](#) by the submission close date Applications submitted after the close date are excluded from evaluation.
3. WARRRL will evaluate all submissions against the Selection Criteria, interview the shortlisted applicant/s, and visit the site
4. The successful applicant will be offered a Refund Point Agreement contract and will enter into the agreement upon final execution. If the successful applicant is an existing refund point operator, they will receive a deed of variation to their current agreement. Unsuccessful applicants will be informed.
5. Mobilisation and onboarding; including finalising lease (where required) and any equipment transfer or sale agreements directly with the relevant parties.
6. Commencement of service delivery by the agreed date.